



FAQ Number: 1610

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Question: Can a consultant request a user change?

Answer:

A consultant may not request or initiate a CSAT user change.

In general, the original user must make any change to his/her user role – e.g., authorizer changes authorizer, submitter changes submitter, preparer changes preparer. If the original user is not available, someone else from the facility or company may be able to make the change. Please consult the “CSAT User Account Management Guide” available at www.dhs.gov/chemicalsecurity under “CSAT Assessment Tool” “Update My CSAT Account Information.”