



FAQ Number: 1391

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Question: When would an entity consider transferring accounts once Authorizer, Submitter, and Preparer roles have been defined?

Answer: The ability to transfer accounts after they have been defined is useful when:

- An individual leaves the organization.
- An individual's responsibilities no longer include Chemical Security Assessment Tool (CSAT) input.
- An individual has two or more sets of user names and passwords. An account can be transferred to an existing CSAT user or to a new user. If a new user is specified, a new PDF form must be created, signed, and submitted to the Department of Homeland Security (DHS).